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C901-2268

MS-252  
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7 September 1954

MEMORANDUM FOR: Chief, Management Staff  
Chief, DD/P ADMIN.


THROUGH: Chief, FI/ADMIN. *Det*

SUBJECT: Change in T/O

1. As of 9 October 1954 the present incumbent of Slot No. BV-540-11 (UV) is resigning from the Agency to enter private business, and this unvouchered slot will no longer be required for the T/O of the Special Projects Staff. Accordingly, it is requested that this unvouchered slot be abolished.

2. To replace said unvouchered slot, request is hereby made for the assignment, as soon as possible, of a new vouchered slot, Intelligence Officer, GS-13. The incumbent of this slot will not only handle the work previously done by the incumbent of the unvouchered slot, but will also have increased responsibilities on a GS-13 level.

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Chief, Special Projects Staff

*note*  
*This request does not constitute an upgrading of the slot. The position is currently allocated on the T/O at GS-13 level.*

*WAB*  
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